



Spam Prevention Checklist for Businesses



- 1. SECURE ANY OPEN RELAY ON E-MAIL SERVER.**
You can do this by using a SMTP gateway product to prevent spammers from using your business' open e-mail relay to send spam. This also keeps unwanted e-mails from entering your employees' in-boxes.
- 2. USE ANTI-SPAM RESOURCES.**
Using these resources will properly secure your business server from being used as a third party e-mail relay.
- 3. USE E-MAIL FILTERS.**
Using filters allows you to receive e-mail from certain addresses and block others. Customize by specifying domain names that you will accept e-mail from and exclude any others from entering your mailbox.
- 4. REPORT SPAM TO THE FEDERAL TRADE COMMISSION (uce@ftc.gov).**
The FTC will then forward the information to the appropriate law enforcement agency for investigation.